IQAC - Academic Audit

Department of Tamil

Sl. No.	Files / Registers	2023-2024	Remarks
1	Vision/Mission of the department		Remarks
2	Department profile	~	
3	Staff profile	<u> </u>	
4	Staff name list display	*	Not Andrew
5	Student Profile	-	Not Applicable
6	Bridge Course File	_	Not Applicable
7	Entry level test	~	Mot Applicabl
8	Remedial for slow learners	1	1001 (111)
9	List of students attending various add on courses	¥	Alak Analan Ha
10	Course file (individual staff)	120.1	Not Applicable
11	Work Diary Register	1.	er in a constant
12	List of students having Laptop – class wise		Mart
13	ICT Register for staff/students		31, A13
14	Usage Register	1	
1.5	Feed Back Forms & Analysis Reports i) Students ii) Curriculum		
15	iii) Teachers iv) Alumini	×	
16	v) Parents		
E918765	Research File		
17	Consultancy File	/	1.5
18	Collaboration File	V.	
19	Extension File	11	
20	Exposure File	4/	
21	Contribution to Department File	1	
	Student magazine		
23	Department level quiz competitions, debate and discussions, cultural activities etc.	V	
3183 NO 117 N	Result analysis		Λ //
	List of students at risk of dropout & reasons		Not Apple
	List of University Rank Holders	2./	Not Applicable
×2000	Department meetings		
2728 9 55	Association Meetings		102
	Staff Council Meeting Report File		Alah Manifestil
30	Academic Planning File (Annual Plan / Semester Plan)	✓ /	NOT HIPPIICABLE

Sl. No.	Files / Registers	2023-2024	Remarks
31	Orientation/Awareness/training programmes / Refresher/FDP		Not Applicable
32	Workload and Time table		
33	Curriculum File		
34	Communications – College	_	Not Applicable
35	Communications – University/Govt.	/	
36	Communications - NAAC Steering Committee	_	Not Applicable
37	Department Chronicle	V	, ,
38	Department toppers list	✓	
39	University Result File	/	Mr. 7.75
40	Department Library		
41	Internal Marks	/	e artis rites
42	Lab Records	1	Not Applicable
43	Class Committee		
44	Extension activities/outreach programmes	/	Paperton
45	PTA Visit Register	/	
46	List of participants and winners	/	
47	Funded Projects	_	Not Applicable
48	Conducting orientation/induction programme for first years	-	Not Applicable Not Applicable
49	Remedial Register	~	floors for the
50	Alumini Visit and Meeting		
51	Counselling	1	

Suggessions for improvement:

Signature of the Auditor

Signature of the HOD

Signature of the IQAC Co-ordinator

Nanjil Catholic College of Arts & Science Kaliyakkavilai - 629 153. Signature of the Principal

PRINCIPAL Nanjil Catholic College of Arts & Science Kaliyakkavilai - 629 153.

IQAC - Academic Audit

Department of English

Sl. No.	Files / Registers	2023-2024	Remarks
1	Vision/Mission of the department		1
2	Department profile	1	VE
3	Staff profile		,°
47	Staff name list display		
5 ⊀	Student Profile		7 .9
6	Bridge Course File		i i
7	Entry level test	//	
8	Remedial for slow learners		C
9	List of students attending various add on courses		/ 1
10	Course-file (individual staff)	/	
11	Work Diary Register		4
12	List of students having Laptop – class wise		1
13	ICT Register for staff/students		e 11
14	Usage Register		<i>₹</i>
15	Feed Back Forms & Analysis Reports i) Students ii) Curriculum iii) Teachers iv) Alumini v) Parents	5/	
16	Research File		11
17	Consultancy File		1
18	Collaboration File		e 1:
19	Extension File		Try year
20	Exposure File		• • (
21	Contribution to Department File		
22	Student magazine		- le
23	Department level quiz competitions, debate and discussions, cultural activities etc.	/	es perto.
24	Result analysis	//	1 - 1
25	List of students at risk of dropout & reasons		n!
26	List of University Rank Holders		7 1 B
27	Department meetings	//	4 2
28	Association Meetings	/	8 1
29	Staff Council Meeting Report File	//	111 S
30	Academic Planning File (Annual Plan / Semester Plan)	\sqrt{1}	16 2

Sl. No.	Files / Registers	2023-2024	Remarks
31	Orientation/Awareness/training programmes / Refresher/FDP		314
32	Workload and Time table		£12
33	Curriculum File	/	
34	Communications – College		r 4.
35	Communications – University/Govt.		1.
36	Communications – NAAC Steering Committee		
37	Department Chronicle	V	, * t
38	Department toppers list		cl ^s
39	University Result File		The transfer of the
40	Department Library		8 L
41	Internal Marks		14
42	Lab Records		7.1
43	Class Committee	1	
44	Extension activities/outreach programmes		
45	PTA Visit Register		6 K
46	List of participants and winners		14 11 -
47	Funded Projects	X	11:11
48	Conducting orientation/induction programme for first years		- 41
49	Remedial Register		3 -
50	Alumini Visit and Meeting		14. V
51	Counselling		3).

Findings: All the	files are	arresped	in	a	broker
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Suggessions for improvement:

Signature of the Auditor

Signature of the

Signature of the IQAC Co-ordinator

IQAC Co-ordinator

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Nanjil Catholic College of Arts & Science

Kaliyakkavilai - 629 153.

Kaliyakkavilai - 629 153.

Signature of the

IQAC - Academic Audit

Department of MATHEMATICS

Sl. No.	Files / Registers	2023-2024	Remarks
1	Vision/Mission of the department		
2	Department profile		
3	Staff profile		
4	Staff name list display		
5	Student Profile		Charle by wyell
6	Bridge Course File		
7	Entry level test		1 1
8	Remedial for slow learners		
9	List of students attending various add on courses	-	
10	Course file (individual staff)		La Crese prints
11	Work Diary Register		
12	List of students having Laptop - class wise		
13	ICT Register for staff/students		
14	Usage Register		
4.2	Feed Back Forms & Analysis Reports i) Students ii) Curriculum	/	
15	iii) Teachers iv) Alumini v) Parents	1	
16	Research File		No English to
17	Consultancy File		- IL could frank
18	Collaboration File		1
19	Extension File		
20	Exposure File		
21	Contribution to Department File	-	
22	Student magazine		
23	Department level quiz competitions, debate and discussions, cultural activities etc.	/	may Total site
24	Result analysis		Larry James V
25	List of students at risk of dropout & reasons		
26	List of University Rank Holders		
27	Department meetings		
28	Association Meetings		F .
29	Staff Council Meeting Report File	-	
30	Academic Planning File (Annual Plan / Semester Plan)		

Sl. No.	Files / Registers	2023-2024	Remarks
31	Orientation/Awareness/training programmes / Refresher/FDP		
32	Workload and Time table		
33	Curriculum File		
34	Communications – College		
35	Communications – University/Govt.		
36	Communications – NAAC Steering Committee		
37	Department Chronicle		
38	Department toppers list		
39	University Result File		
40	Department Library	~	
41	Internal Marks		23
42	Lab Records	-	TARRET CONTRACTOR OF THE PARTY
43	Class Committee	-	
44	Extension activities/outreach programmes		126)
45	PTA Visit Register		
46	List of participants and winners		
47	Funded Projects	_	_
48	Conducting orientation/induction programme for first years	-	Č <u>.</u> , ,
49	Remedial Register		
50	Alumini Visit and Meeting		
51	Counselling		

Findings:	All	file	Verifi	ed	}		e . C.	21	2001 (J
Suggessions 1	for improv	ement :				- 1			
	S PRIST	410							

Signature of the HOD

Signature of the IQAC Co-ordinator

Signature of the

Nanjil Catholic College of Arts & Science Nanjil Catholic College of Arts & Science Kaliyakkavilai - 629 153.

Kaliyakkavilai - 629 153.

IQAC - Academic Audit

Department of Physics

Sl. No.	Files / Registers	2023-2024	R	emarks
1	Vision/Mission of the department	~	E DOMESTING	
2	Department profile	V		
3	Staff profile	~		
4	Staff name list display			
5	Student Profile	V		
6	Bridge Course File	V		
7	Entry level test	V		
8	Remedial for slow learners	~		
9	List of students attending various add on courses			
10	Course file (individual staff)			
11	Work Diary Register			
12	List of students having Laptop – class wise			
13	ICT Register for staff/students	1		
14	Usage Register			
15	Feed Back Forms & Analysis Reports i) Students ii) Curriculum iii) Teachers iv) Alumini v) Parents			
16	Research File	1		
17	Consultancy File	1/		
18	Collaboration File			
19	Extension File			
20	Exposure File	V		
21	Contribution to Department File	_	MOX X	Aplian
22	Student magazine	~	<u> </u>	Ar a Tracks
	Department level quiz competitions, debate and discussions, cultural activities etc.	~		
	Result analysis	~		
25 I	List of students at risk of dropout & reasons	V		
26 I	List of University Rank Holders	~		1
27 I	Department meetings	V		
28	Association Meetings	V		
29	Staff Council Meeting Report File	~		
	Academic Planning File (Annual Plan / Semester Plan)			

Sl. No.	Files / Registers	2023-2024	Remarks
31	Orientation/Awareness/training programmes / Refresher/FDP		
32	Workload and Time table		
33	Curriculum File	/	
34	Communications – College	V	
35	Communications – University/Govt.	V	
36	Communications – NAAC Steering Committee	~	
37	Department Chronicle		
38	Department toppers list	V	
39	University Result File		†a
40	Department Library		
41	Internal Marks		
42	Lab Records		
43	Class Committee		
44	Extension activities/outreach programmes		14
45	PTA Visit Register		
46	List of participants and winners	V	
47	Funded Projects		
48	Conducting orientation/induction programme for first years	2	
49	Remedial Register		
50	Alumini Visit and Meeting	~	
51	Counselling		

Findings:

All the tikes are worthed,

Suggessions for improvement:

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Signature of the

Signature of the

PRINCIPAL

IQAC Co-ordinator

Nanjil Catholic College of Arts & Science

Nanjil Catholic College of Arts & Science

Kaliyakkavilai - 629 153.

Kaliyakkavilai - 629 153.

IQAC - Academic Audit

Department of ____ he mistry

Sl. No.	Files / Registers	2023-2024	Remarks
1	Vision/Mission of the department	1.	
2	Department profile	1	7 77 31
3	Staff profile		and the transaction
4	Staff name list display		
5	Student Profile -		- 1 .
6	Bridge Course File	/	00
7	Entry level test	3/	, V, yar
8	Remedial for slow learners	001	
9	List of students attending various add on courses	- V	41.1
10	Course file (individual staff)	W.	1
11	Work Diary Register	5 - Carp	
12	List of students having Laptop – class wise	1	/ man is
13	ICT Register for staff/students		
14	Usage Register - Angelia	01/	
	Feed Back Forms & Analysis Reports i) Students	52	1
15	ii) Curriculum iii) Teachers		1
	iv) Alumini	W	×
	v) Parents		A CONTRACTOR
16	Research File		Disposal to a first til
17	Consultancy File		n / -
18	Collaboration File		n/
19	Extension File		
20	Exposure File	1	***
21	Contribution to Department File		la V
22	Student magazine	-2	77+3 -
/ 3	Department level quiz competitions, debate and discussions, cultural activities etc.		Nada -
	Result analysis		
25	List of students at risk of dropout & reasons	0	,
26	List of University Rank Holders		. /_
27	Department meetings	2	0
28	Association Meetings	01	
29	Staff Council Meeting Report File	1	188 24
30 1	Academic Planning File (Annual Plan / Semester Plan)		

Sl. No.	File (P.	The state of the state of	
ETHEN SUID, AUG	Orientetian / A	2023-2024	Remarks
31	Orientation/Awareness/training programmes / Refresher/FDP		
32	Workload and Time table		
33	Curriculum File		
34	Communications – College	()	nul_
35	Communications – University/Govt.		
36	Communications - NAAC Steering Committee	~	100
37	Department Chronicle		77 1
38	Department toppers list	10/	
39	University Result File		. 1
40	Department Library	5/	
41	Internal Marks		į.
42	Lab Records	N	9
43	Class Committee		-
44	Extension activities/outreach programmes	JP	· N.) -
45	PTA Visit Register	0/	
46	List of participants and winners		7
47	Funded Projects		n
48	Conducting orientation/induction programme for first years	~	
49	Remedial Register	~	A
50	Alumini Visit and Meeting	OV.	4.
51	Counselling		7

Findings:			
Suggessions for improvement :			
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Nanjil Catholic College of Arts & Science Nanjil Catholic College of Arts & Science Kaliyakkavilai - 629 153.

IQAC - Academic Audit

Department of Computer Siense

Sl. No.	Files / Registers	2023-2024	Remarks
1	Vision/Mission of the department	V .	the state of the s
2	Department profile	V	
3	Staff profile	V	
4	Staff name list display		
5	Student Profile	/	
6	Bridge Course File		
7	Entry level test		
8	Remedial for slow learners	V	
9	List of students attending various add on courses	/	Planet 1 F
10	Course file (individual staff)	V	Paralle and the
11	Work Diary Register		
12	List of students having Laptop – class wise	/	
13	ICT Register for staff/students		
14	Usage Register	/	
15	Feed Back Forms & Analysis Reports i) Students ii) Curriculum iii) Teachers iv) Alumini v) Parents	/	
16	Research File	V	Sall Can
17	Consultancy File	X,	_
18	Collaboration File	/	
19	Extension File		211 1000
20	Exposure File	/	
	Contribution to Department File	ş* .	
22	Student magazine	V	
	Department level quiz competitions, debate and discussions, cultural activities etc.	5/	
	Result analysis		Solve Hell To the
	List of students at risk of dropout & reasons	V	
	List of University Rank Holders	V	
_	Department meetings	/	
	Association Meetings		
29 9	Staff Council Meeting Report File	-	_
30	Academic Planning File (Annual Plan / Semester Plan)		244

Sl. No.	Files / Registers	2023-2024	Remarks
31	Orientation/Awareness/training programmes / Refresher/FDP	2023-2024	Kemarks
32	Workload and Time table		
33	Curriculum File	1	
34	Communications – College		7
35	Communications – University/Govt.	/	
36	Communications – NAAC Steering Committee	_	
37	Department Chronicle	V	×
38	Department toppers list	V	
39	University Result File	~	*** 2 3 7 L L
40	Department Library	/	
41	Internal Marks	V	
42	Lab Records	V	
43	Class Committee	/	
44	Extension activities/outreach programmes		Hara of Late Stag
45	PTA Visit Register	/	
46	List of participants and winners		The state of the s
47	Funded Projects	<i>;-</i> -	
48	Conducting orientation/induction programme for first years		*
49	Remedial Register		
50	Alumini Visit and Meeting		February
51	Counselling		

Findings:	
Suggessions for improvement:	94
LATS & SECONDARY	
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Signature of the HOD

Signature of the

Nanjil Catholic College of Arts & Science

Kaliyakkavilai - 629 153.

Signature of the

IQAC - Academic Audit

Department of Zoology.

Sl. No.	Files / Registers	2023-2024	Remarks
1	Vision/Mission of the department	1	
2	Department profile	/	
3	Staff profile		
4	Staff name list display	*	100 Florida
5	Student Profile	~	Colone Karry parts p
6	Bridge Course File	V	
7	Entry level test		Jan de Parent
8	Remedial for slow learners	~	
9	List of students attending various add on courses		
10	Course file (individual staff) Course plan		
11	Work Diary Register		
12	List of students having Laptop – class wise		
13	ICT Register for staff/students		
14	Usage Register - Computer		
15	Feed Back Forms & Analysis Reports i) Students ii) Curriculum iii) Teachers iv) Alumini v) Parents		
16	Research File/seminar/		-
17	Consultancy File	_	100
18	Collaboration File	_	4-
19	Extension File	-	
20	Exposure File	/	
21	Contribution to Department File		
22	Student-magazine		I of Constituted
23	Department level quiz competitions, debate and discussions, cultural activities etc.		nal security
24	Result analysis		LAST LAST
25	List of students at risk of dropout & reasons		
26	List of University Rank Holders	~	
27	Department meetings		111111111111111111111111111111111111111
28	Association Meetings		TO STATE OF THE
29	Staff Council Meeting Report File	_	- Armonda
30	Academic Planning File (Annual Plan / Semester Plan)	~	A are

Sl. No.	Files / Registers	2023-2024	Remarks
31	Orientation/Awareness/training programmes / Refresher/FDP		file was not proved
32	Workload and Time table		
33	Curriculum File		
34	Communications – College	~	
35	Communications – University/Govt.		
36	Communications - NAAC Steering Committee		
37	Department Chronicle		
38	Department toppers list		
39	University Result File		
40	Department Library / staff 15 we/ student- 18 we		*1
41	Internal Marks		Comment of the Commen
42	Lab Records		
43	Class Committee		
44	Extension activities/outreach programmes	/	Ort Hand
45	PTA Visit Register		
46	List of participants and winners		Э.
47	Funded Projects		
48	Conducting orientation/induction programme for first years		Sav 1
49	Remedial Register		
50	Alumini Visit and Meeting		
51	Counselling		0

Findings:	Overall	Completed

Suggessions for improvement:

Signature of the Auditor

Signature of the HOD

Signature of the IQAC Co-ordinator IQAC Co-ordinator

Signature of the Principal

Nanjil Catholic College of Arts & Science Kaliyakkavilai - 629 153.

Nanjil Catholic College of Arts & Science Kaliyakkavilai - 629 153.

IQAC - Academic Audit

Department of Physical Education

Sl. No.	Files / Registers	2023-2024	Remarks
1	Vision/Mission of the department	~	
2	Department profile		
3	Staff profile		
4	Staff name list display		
5	Student Profile	1	P 122 = 1
6	Bridge Course File		As a second
7	Entry level test		The said
8	Remedial for slow learners		
9	List of students attending various add on courses	1	NO M
10	Course file (individual staff)		1 1 2 2 2 2 2 1 2
11	Work Diary Register		
12	List of students having Laptop – class wise	_	No The
13	ICT Register for staff/students		
14	Usage Register		
15	Feed Back Forms & Analysis Reports i) Students ii) Curriculum iii) Teachers iv) Alumini v) Parents		The second section
16	Research File	-	A LA mi
17	Consultancy File	1	Frank Land
18	Collaboration File	-	Visit Ministration
19	Extension File		Transfer of the second
20	Exposure File		
21	Contribution to Department File	_	4
22	Student magazine		#)
23	Department level quiz competitions, debate and discussions, cultural activities etc.	-	114 1
24	Result analysis	_/	Anthony (Fig
25	List of students at risk of dropout & reasons		312
26	List of University Rank Holders	1	7
27	Department meetings		- 10 10 10 10 10 10 10 10 10 10 10 10 10
28	Association Meetings		
29	Staff Council Meeting Report File		and the second second
30	Academic Planning File (Annual Plan / Semester Plan)		Di malifi

Sl. No.	Files / Registers	2023-2024	Remarks
31	Orientation/Awareness/training programmes / Refresher/FDP	_	_
32	Workload and Time table		1.10
33	Curriculum File		
34	Communications - College	/	
35	Communications – University/Govt.	/	
36	Communications – NAAC Steering Committee		
37	Department Chronicle	T -	No
38	Department toppers list		F P P P P P P P P P P P P P P P P P P P
39	University Result File	/	1 1 1 1 1
40	Department Library	-	- 7
41	Internal Marks		61 产 图
42	Lab Records	_	
43	Class Committee	_	
44	Extension activities/outreach programmes		a -
45	PTA Visit Register	/	Old Paris
46	List of participants and winners		r and the
47	Funded Projects	-	
48	Conducting orientation/induction programme for first years	/_	
49	Remedial Register		
50	Alumini Visit and Meeting		5
51	Counselling		121160 1 1

Findings: All the fiels are verified.	Land of	1	
Suggessions for improvement :		Í	
SEGE OF ARTS		*	
S LULING S			6

Signature of the HOD

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Principal
PRINCIPAL
PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153.

Signature of the

- IQAC Co-ordinator Nanjil Catholic College of Arts & Science Kaliyakkavilai - 629 153.

IQAC - Academic Audit

Sl. No.	Files / Registers	2023-2024	Remarks
1	Vision/Mission of the department	~	A STATE OF THE PARTY OF THE PAR
2	Department profile		
3	Staff profile		
4	Staff name list display		
5	Student Profile	1	
6	Bridge Course File		
7	Entry level test		
8	Remedial for slow learners		
9	List of students attending various add on courses	V	
10	Course file (individual staff)	/	1
11	Work Diary Register	~	×
12	List of students having Laptop – class wise	/	
13	ICT Register for staff/students		
14	Usage Register		
15	Feed Back Forms & Analysis Reports i) Students ii) Curriculum		
13	iii) Teachers ✓ iv) Alumini ✓ v) Parents ✓		4
16	Research File	F_1 =	
17	Consultancy File	1	
18	Collaboration File		Titorial . 1.
19	Extension File		
20	Exposure File		1
21	Contribution to Department File	-	7 -
22	Student magazine	~	1 1
/)	Department level quiz competitions, debate and discussions, cultural activities etc.	-	7
24	Result analysis	_	Revaluation result
25	List of students at risk of dropout & reasons		no ger rame
26	List of University Rank Holders	/	
27	Department meetings	~	J
28	Association Meetings	24	+ 1,5
29	Staff Council Meeting Report File	-	- P
30	Academic Planning File (Annual Plan / Semester Plan)	~	inglist in

Sl. No.	riies / Registers	2023-2024	Remarks
31	Orientation/Awareness/training programmes / Refresher/FDP	/	
32	Workload and Time table	V	111
33	Curriculum File		Soft copy is ava
34	Communications – College	~	1
35	Communications – University/Govt.		
36	Communications – NAAC Steering Committee	_	
37	Department Chronicle	V	
38	Department toppers list	/	1
39	University Result File	/	April 2024 - Even
40	Department Library	/	, ,
41	Internal Marks	~	di sa
42	Lab Records		
43	Class Committee	/	4 4
44	Extension activities/outreach programmes	_	
45	PTA Visit Register		Comment of the
46	List of participants and winners		
47	Funded Projects	J-	
48	Conducting orientation/induction programme for first years		Common program
49	Remedial Register		
50	Alumini Visit and Meeting	V	Common Meeting
51	Counselling	~	(

Findings:		
	v	
Suggessions for	or improvement :	
	ECIENCA	
(E)	50 % (*)*	

Signature of the Signature of the

HOD

IQAC Co-ordinator

Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153.

Signature of the

Principal
PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153.

IQAC - Academic Audit

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	Commerce
Donartment of	
1 Jepaninicht Or	***************************************

SI. No.	Files / Registers	2023-2024	Remarks
1	Vision/Mission of the department	V	
2	Department profile	~	1
3	Staff profile	V	
4	Staff name list display	_	and 111. 1. 1. (1)
(5)	Student Profile	V	Bulla - cipilation
6	Bridge Course File	V	1
7	Entry level test	/	Percel 1 Comp
8	Remedial for slow learners	V	V
(9)	List of students attending various add on courses	/	Common T. 1
10	Course file (individual staff)	~	1. 106.001.
11	Work Diary Register	~	TUT VIT STORY
12	List of students having Laptop – class wise	~	Profession
13	ICT Register for staff/students	/	(
14	Usage Register _ Computer wage Register		
15	Feed Back Forms & Analysis Reports () i) Students ii) Curriculum — iii) Teachers iv) Alumini — () () () () () () () () () () () () ()		
16	Research File	~	
17	Consultancy File		-
18	Collaboration File	1	E 1
19	Extension File		
20	Exposure File	/	
21	Contribution to Department File	~	
22	Student magazine	1	9. 3. War
23	Department level quiz competitions, debate and discussions, cultural activities etc.	quiz	
(24)	Result analysis	_	Not get received
25	List of students at risk of dropout & reasons	1	the April 2024 Re
26	List of University Rank Holders	NA	100
27	Department meetings	1	
28	Association Meetings	1	
29	Staff Council Meeting Report File	NA	
30	Academic Planning File (Annual Plan / Semester Plan)	/VA	1. ding

Sl. No.	Files / Registers	2023-2024	Remarks
31	Orientation/Awareness/training programmes / Refresher/FDP		T.t.
32	Workload and Time table	100	V . N
33	Curriculum File	1	- <u>`</u> c
34	Communications – College		11 1-1
35	Communications – University/Govt.	1	
36	Communications – NAAC Steering Committee	_	*
37	Department Chronicle	V	U U
38	Department toppers list	/	
39	University Result File		April 2024 - Result
40	Department Library	/	- d
41	Internal Marks		
42	Lab Records	_	1.20, 10
43	Class Committee	/	
44	Extension activities/outreach programmes		
45	PTA Visit Register	10	
46	List of participants and winners		
47	Funded Projects	NA	
48	Conducting orientation/induction programme for first years		Commen File
49	Remedial Register	/	
50	Alumini Visit and Meeting	/	The Part of the Pa
51	Counselling	1	1 10

Findings:			
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Signature of the HOD

Signature of the IQAC Co-ordinator

Place Co-ordinator

Nanjil Catholic College of Arts & Science

Kaliyakkavilai - 629 153.

Signature of the

Principal PRINCIPAL Nanjii Catholic College of Arts & Science Kaliyakkavilai - 629 153,

IQAC - Academic Audit

Department of M೨₩

Sl. No.	Files / Registers	2023-2024	Remarks
1	Vision/Mission of the department		The state of the s
2	Department profile		7
3	Staff profile		March War
4	Staff name list display	X	1
5	Student Profile		1 1 1 1 1 1
6	Bridge Course File	V	to met 1 1 mg.
7	Entry level test		
8	Remedial for slow learners		
9	List of students attending various add on courses		1-1 V
10	Course file (individual staff)		1 morning to se
11	Work Diary Register		
12	List of students having Laptop – class wise		a feet do a feet and
13	ICT Register for staff/students		
14	Usage Register	_	
15	Feed Back Forms & Analysis Reports i) Students ii) Curriculum iii) Teachers iv) Alumini v) Parents		p. 1
16	Research File		Non This is a
17	Consultancy File		1100,010
18	Collaboration File		2-1-12-1-1
19	Extension File		
20	Exposure File		
21	Contribution to Department File		Nic and last 11
22	Student magazine		8.
14	Department level quiz competitions, debate and discussions, cultural activities etc.		, di
24	Result analysis		Pelo
25	List of students at risk of dropout & reasons		P. Altar
26	List of University Rank Holders		H arat Tyr.
27 I	Department meetings		
28	Association Meetings		Les Light
29	Staff Council Meeting Report File		2.
311	Academic Planning File (Annual Plan / Semester Plan)		

Sl. No.	Files / Registers	2023-2024	Remarks
31	Orientation/Awareness/training programmes / Refresher/FDP		Fig. Class
(32)	Workload and Time table		
(33)	Curriculum File		Park
34	Communications – College		
35	Communications – University/Govt.		and sylver
36	Communications – NAAC Steering Committee		il to plant the
37	Department Chronicle		
38	Department toppers list		
39	University Result File		-
40	Department Library		N_{i}
41	Internal Marks		183 1 12 12
42	Lab Records	.—	
43	Class Committee		
44	Extension activities/outreach programmes		
45	PTA Visit Register		La restate of
46	List of participants and winners		7 ,
47	Funded Projects		1.
48	Conducting orientation/induction programme for first years		1/ 1/
49	Remedial Register		A V
50	Alumini Visit and Meeting		1,27° . (7)
51	Counselling		Part of Santa

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Signature of the

Nanjil Catholic College of Arts & Science Kaliyakkavilai - 629 153.

Signature of the

Principal
PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilal - 629 153.